

FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)

MEETING MINUTES
JUNE 13, 2018

Members Present: Commissioners Magsig, Parra, Santoyo, Silva, Quintero

Members Absent: None

Staff Present: David Fey, LAFCo Executive Officer
Ken Price, LAFCo Counsel
George Uc, Senior LAFCo Analyst
Juan Lara, LAFCo Analyst
Amanda Graham, LAFCo Office Assistant

1. Call to Order and Roll Call

Chair Quintero called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

Chair Quintero led the Pledge of Allegiance.

3. Comments from the Public

Lorenzo Rios, CEO of the Clovis Veterans Memorial District thanked the commission for everything they do for the community and special districts. He took this job after retiring from the US Military and stated without the staff at LAFCo this would have been a difficult transition. Complimented LAFCo's professional team that have helped him do the right thing and have made a positive difference with special districts.

4. Potential Conflicts of Interest

There were no conflicts of interest.

CONSENT AGENDA

5-A. Minutes from the regular LAFCo meeting of May 9, 2018

Commissioner Santoyo made a motion to approve consent agenda item 5- A, seconded by Commissioner Parra. The commission approved the consent agenda item 5- A by a vote of 5-0.

REGULAR AGENDA ITEMS

6. Consider adoption of the Municipal Service Review and sphere of influence update for Clovis Veterans Memorial District.

Senior LAFCo Analyst George Uc presented staff's report: District was formed in 1946 to provide and maintain public facilities. The District's service area and SOI are coterminous and encompass 103,000 acres. The District is solely within Fresno County, and situated in the northeastern portion of the County. The District owns and operates various public facilities that consist of the District's headquarters, the memorial hall, memorial gardens, and publicly displayed monuments that honor the veterans and provide patriotic landmarks within the District's service area. The District's primary source of revenue are property taxes and user fees. In FY 2016- 17 the District's budget amounted to \$3.2 million; at the end of the year there was a minor deficit, the MSR found that the deficit was attributed to two key factors: 1) pre-2016 budgets predicted higher annual revenues than were actually attained; and 2) unanticipated facility improvements attributed to compliance with the Americans with Disabilities Act. There were conversations during the 2007 MSR process between the District and the Clovis Unified School District to grow toward the Friant/Millerton area; this would have requires an SOI amendment. A lot of the desire was with the Clovis Unified School District having a vacant school site in the Friant area that was intended to be donated to the District but the discussions were not completed. The MSR recommends that the District establish a long-range plan for growth, funding and services and start working on that plan with the residents and landowners north of the existing district service area. The SOI should reflect the District's vision, ultimately within the 20 to 25 years planning horizon.

Commissioner Silva asked if it would create problems with the Clovis Unified School District being outside the District's service area. Uc replied that because the District wants to serve the entire Friant/Millerton area it would require that SOI revision so that they could annex that property into the District.

Chair Quintero asked if the SOI moves further north, would the Legion of Valor Museum be affected. Mr. Rios replied that this part of Fresno is out of the District's jurisdiction. However, that does not stop the District from working with the veterans in that area.

Chair Quintero added for the District to consider sharing its resources with the Legion of Valor. Mr. Rios responded that the District cannot give them money that was intended for the District but they can—and do—help them raise money.

Chair Quintero observed that the County of Fresno annually allocates approximately \$20,000 to honor local veterans through a contribution to the Legion of Valor Museum and the City of Fresno donates professional facility maintenance and volunteer time. Commissioner Magsig added that the Legion of Valor Museum does not have a District like this and they rely completely on the generosity of the community.

Chair Quintero directed LAFCo legal counsel to research possible options for the Legion of Valor to generate new revenues, whether through a ballot measure or the formation of a new special district pursuant to Memorial District Law, MVC sec. 1170 *et seq.*

There were no other comments from the commission.

There were no comments from the public.

Commissioner Magsig made a motion to approve agenda item 6, Action A, seconded by Commissioner Parra. The commission approved agenda item 6, Action A by a vote of 5-0.

Commissioner Magsig made a motion to approve agenda item 6, Actions B-D, seconded by Commissioner Parra. The commission approved agenda item 6, Actions B-D by a vote of 5-0.

7. Consider adoption of the Municipal Service Review and sphere of influence update for Riverdale Memorial District.

Senior Analyst Uc presented staff report; formed in 1946; the District's service area and SOI are coterminous and encompass 214,000 acres. There are no cities within this District. The MSR update estimates a total population of 10,220 people reside within the District's boundaries. The District owns and operates its memorial hall, which is located in the community of Riverdale. The District also owns another property that is leased to the Riverdale Rodeo Association. This MSR identified two issues of note, in 2007 the District MSR made note that the District does not adopt an annual budget. This MSR update found that instead, the District's budget practice consists only of regular financial reports presented by District staff at each District board meeting. This MSR recommends the District to put a budget in place and written policies.

Commissioner Santoyo asked if they have submitted any explanation to the secretary of the state of the mission or officers of the District in lieu of bylaws.

Commissioner Magsig added that when the District were after World War II they were formed in a way that we cannot compare them to the way we operate now.

Commissioner Parra suggested we add a time limit and 6 month follow up with progress from the District.

There were no other comments from the commission.

There were no comments from the public.

Commissioner Silva made a motion to approve agenda item 7, Action A, seconded by Commissioner Magsig. The commission approved agenda item 7, Action A by a vote of 5-0.

Commissioner Parra made a motion to approve agenda item 7, Actions B-D to include the 6-month follow up, seconded by Commissioner Magsig. The commission approved agenda item 7, Actions B-D by a vote of 5-0.

8. Update on Oak Grove Cemetery District.

Senior Analyst Uc presented staff report. There was general discussion by the commission. There were no comments from the public. No action was taken on this item.

9. Workshop on the process for the 2018 update of LAFCo's Policies, Standards and Procedures Manual.

Executive Officer David Fey presented staff report; the objective of the update process is a policy document that complies with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH), addresses contemporary issues, is more accessible and user-friendly. Based on the comments and direction from the commission, staff intends to return with the proposed format/organization update as a noticed action item at its July 11, 2018, hearing.

Commissioner Parra suggested that the commission hold a goal setting meeting to agree on the commission's larger goals about LAFCo's direction.

Commissioner Santoyo agreed with Commissioner Parra and added as a commission we need to be comfortable with the product, and have given staff adequate direction.

There were no comments from the public, this is a receive and file item. No action is needed.

10. Amendment of Executive Officer Employment Agreement. (Compensation)

Fey presented his report.

There was general discussion from the commission.

There were no comments from the public.

Commissioner Silva made a motion to approve agenda item 10, seconded by Commissioner Santoyo. The commission approved the agenda item 10 by a vote of 5-0.

11. Executive Officer Comments

Fey noted that the financial statements for April is at the commission's place at the dias. Amanda has made reservations for all commissioners and alternates to attend the annual CALAFCO Conference at Tenaya Lodge October 3-5. There is a pink sheet at

your place as an informational item on the City of Parlier and the Fresno County Fire Protection District. The District is going on record stating the City of Parlier is not living up to its agreement and ask that this information be included in the next MSR.

Commissioner Santoyo asked for a reminder email for the lodging a week before the cut off date.

12. Commission Comments/ Reports

There were no comments from the commission.

13. ADJOURNMENT

Commissioner Quintero motioned to adjourn the meeting, seconded by Commissioner Santoyo. The motion passed on a vote of 5-0. The meeting was adjourned at approximately 2:31 p.m.