

RESOLUTION NO. 209

**A RESOLUTION OF THE FRESNO LOCAL AGENCY FORMATION COMMISSION
APPROVING AN AMENDMENT OF THE FRESNO LAFCO FINANCIAL AND ACCOUNTING
PROCEDURES**

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 contains provisions providing for Local Agency Formation Commissions to seek independence when possible and practical; and

WHEREAS, on December 7, 2011, the Commission adopted its Financial and Accounting Procedures ("FAP") with amendments being brought to the Commission when needed; and

WHEREAS, at its April 8, 2020 hearing, the Commission authorized Automatic Clearing House ("ACH") agreements with Central Valley Community Bank and the County of Fresno to remit payments via ACH rather than paper checks. Fresno LAFCo staff also remits payments for the monthly Visa bill via online; and

WHEREAS, invoices paid online or via ACH would not have been paid via a two-signature check as required by the FAP; and

WHEREAS, staff recommends that the FAP be amended to permit the approval of an invoice and paid online or via ACH to serve as the equivalent of the second signature on a paper check. (Proposed amendment shown on Attachment A.)

NOW, THEREFORE, BE IT RESOLVED that the Fresno Local Agency Formation Commission of Fresno County does **HEREBY RESOLVE, DETERMINE, and ORDER** as follows:

This Commission approves the Amendments of the Fresno LAFCo Financial and Accounting Procedures.

ADOPTED THIS 10th DAY OF JUNE 2020, BY THE FOLLOWING VOTE:

AYES: COMMISSIONERS MENDES, SANTOYO, PARRA

NOES: NONE

ABSENT: COMMISSIONER PACHECO

ABSTAIN: NONE

STATE OF CALIFORNIA)
COUNTY OF FRESNO)

CERTIFICATION

I, David E. Fey, Executive Officer, Fresno Local Agency Formation Commission, hereby certify that the foregoing resolution was adopted by the Commission on the 10th day of June 2020.



David E. Fey, Executive Officer
Fresno Local Agency Formation Commission

Attachment A

Proposed Amendment of the Fresno LAFCo Financial and Accounting Procedures

Section E. Expenditures, sub-section 2. Vendor Invoice Control

Invoices received shall be given to the Executive Officer for initial approval and assignment of appropriate account that the funds should be drawn from. Invoices shall then be conveyed approval to the Chair, or in the absence of the Chair, the Chair Pro Tem, or in their absence, any other Commissioner.

Once so approved, all invoices shall be paid once a month. by checks will be issued from LAFCo's two signature account, through an online payment portal, or through ACH. account to pay the invoices.