

## Attachment A

### **Proposed Amendment of the Fresno LAFCo Financial and Accounting Procedures**

#### Section E. Expenditures, sub-section 2. Vendor Invoice Control

Invoices received shall be given to the Executive Officer for initial approval and assignment of appropriate account that the funds should be drawn from. Invoices shall then be conveyed approval to the Chair, or in the absence of the Chair, the Chair Pro Tem, or in their absence, any other Commissioner.

Once so approved, all invoices shall be paid once a month: by checks will be issued from LAFCo's two signature account, through an online payment portal, or through ACH. account to pay the invoices.