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**Fresno Local Agency Formation Commission (LAFCo)  
Executive Officer's Report**

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**Consent Agenda Item No. 6A**

**DATE:** February 27, 2013  
**TO:** Fresno Local Agency Formation Commission  
**FROM:** Jeff Witte, LAFCo Executive Officer  
**SUBJECT:** Consider Acceptance – LAFCO Financial Statement for January  
**Recommendation:** Accept January, 2013 Financial Statement.

**Fresno LAFCo  
Bank Reconciliation – Main Checking Account  
Central Valley Community Bank**

**1/1/2013 to 1/31/2013**

Beginning Balance	\$382,767.93
Less Checks Paid	\$48,098.45
Sub Total	\$334,669.48
Plus Deposits	\$37,377.15
Ending Balance	\$372,046.63

**Fresno LAFCo  
Bank Reconciliation – Single Signature Account  
Central Valley Community Bank**

**1/1/2013 to 1/31/2013**

Beginning Balance	\$605.28
Less Checks Paid	\$0.00
Sub Total	\$605.28
Plus Deposits	\$0.00
Ending Balance	\$605.28

**LAFCo Reserve Accounts**

Legal Reserve	\$60,032
General Reserve	\$8,000
Office Equipment Reserve	\$2,667
Benefit Reserve	\$2,000



# Deposits By Month

Tuesday, January 29, 2013

From	Deposit Date	Amount	Description
Bigelow-Silkwood Friant Ranch	1 /4 /2013	\$6,218.49	Friant Ranch Legal Fees
Copper River Development	1 /4 /2013	\$40.00	Copper River Legal Fees
Fresno County Fire Protection District	1 /4 /2013	\$3,462.33	Preparation and Adoption of Municipal Service Review
Granville Management, Inc.	1 /11/2013	\$16,008.00	RO-13-1 "Shields-Grantland No. 1 (Westlake) Reorganization"
Lennar Fresno	1 /11/2013	\$750.00	RO-07-21 "California-Academy Northwest Reorganization" One-Year Extension
Bigelow-Silkwood Friant Ranch	1 /17/2013	\$5,056.33	Friant Ranch Legal Fees
Granville Management, Inc.	1 /17/2013	\$792.00	RO-13-1 "Shields-Grantland No. 1 (Westlake) Reorganization"
Highlands Diversified Inc.	1 /29/2013	\$750.00	RO-12-1 "Reorganization No. 11-01 (South Foothill)" One-Year Extension
Malaga County Water District	1 /29/2013	\$4,300.00	AD-13-1 "North-Chestnut No. 1 (Imperial Truck Wash)"

**\$37,377.15**



# Checks Written

Thursday, February 07, 2013

11:30:51 AM

Check #	Check Amount	Vendor Name	Uses	Cleared
10535	\$9,219.95	Baker, Manock & Jensen	Legal Counsel	01/23/2013
1	\$9,219.95			
10536	\$2,475.44	Baker, Manock & Jensen	Legal Counsel	01/23/2013
1	\$2,475.44			
10537	\$106.80	California Business Machines	Copy Machine	01/23/2013
1	\$106.80			
10538	\$425.00	COF-Assessor	Assessor	01/28/2013
1	\$425.00			
10539	\$1,288.01	COF-ITSD	County Data Processing	
10539	\$31.73	COF-ITSD	PeopleSoft HRMS	
10539	\$119.89	COF-ITSD	Telecommunications	
10539	\$35.16	COF-ITSD	PeopleSoft Financials	
4	\$1,474.79			
10540	\$20,272.59	COF-Payroll	County Payroll	01/30/2013
1	\$20,272.59			
10541	\$174.13	COF-General Services	Postage	01/31/2013
10541	\$177.42	COF-General Services	Office Supplies	01/31/2013
2	\$351.55			
10542	\$19.64	COF-Auditor	Auditor	01/24/2013
1	\$19.64			
10543	\$36.05	DS Waters	Office Supplies	01/23/2013
1	\$36.05			
10544	\$28.86	Lopez, Armando	Mileage	
10544	\$100.00	Lopez, Armando	Meeting Attendance	
2	\$128.86			
10545	\$93.50	Business Journal	Publications	01/25/2013
1	\$93.50			

Check #	Check Amount	Vendor Name	Uses	Cleared
10546	\$75.00	Perea, Henry	Meeting Attendance	
1	\$75.00			
10547	\$1,705.05	Physicians' Building Partners	Lease	01/22/2013
1	\$1,705.05			
10548	\$182.81	Quill.com	Office Supplies	01/23/2013
1	\$182.81			
10549	\$2,000.00	Sampson, Sampson & Patterson, LLP	Auditor	01/28/2013
1	\$2,000.00			
10550	\$100.00	Santoyo, Mario	Meeting Attendance	
1	\$100.00			
10551	\$70.00	SDDS-Same Day Delivery Services	Postage	01/24/2013
1	\$70.00			
10552	\$100.00	Silva, Robert	Meeting Attendance	
10552	\$42.18	Silva, Robert	Mileage	
2	\$142.18			
10553	\$39.99	Witte, Jeff	Office Supplies	
1	\$39.99			
AutoDraft	\$3,831.36	ADP-Employee Taxes	Payroll	01/15/2013
AutoDraft	\$811.75	ADP-Employer Taxes	Payroll	01/15/2013
AutoDraft	\$4,068.64	ADP-Jeff Witte	Payroll	01/15/2013
AutoDraft	\$70.50	ADP-Wokers Comp	Payroll	01/15/2013
4	\$8,782.25			
Misc. Fee	\$159.50	ADP Processing Fee	Misc. Fee	01/25/2013
Misc. Fee	\$237.50	ADP Processing Fee	Misc. Fee	01/22/2013
2	\$397.00			
<b>31</b>	<b>\$48,098.45</b>			



# Outstanding Invoices-Accounts Receivable

Tuesday, February 05, 2013

Invoice Number	Billed To	Description	Amount
00005	Riverdale Memorial	MSR Preparation	\$300.00
00006	Clovis Memorial	MSR Preparation	\$300.00
00008	Bluffs CSD	MSR Preparation	\$300.00
00011	Laton CSD	MSR Preparation	\$300.00
00024	Westside RCD	MSR Preparation	\$3,488.00
00035	West Fresno Red Scale Protective District	MSR Preparation	\$300.00
00039	Camp 13 Drainage District	MSR Preparation	\$300.00
00044	Selma Health Care District	MSR Preparation	\$300.00
00061	Dan Pearce	Friant Ranch Legal Fees	\$2,475.44
			\$8,063.44