

FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCO)
EXECUTIVE OFFICER'S REPORT

AGENDA ITEM NO. 5

DATE: June 3, 2015

TO: Local Agency Formation Commission

FROM: David E. Fey, AICP, Executive Officer 

SUBJECT: Appointment of Chair and Chair Pro Tem to Serve until May, 2016

RECOMMENDATION:

- A. Clarify commission intent whether Chair Pro Tem automatically succeeds to the chair position or whether this will require separate appointment action; and
- B. Accept nominations for Commission leadership positions and make appointments

Background

Fresno LAFCo policy 502 and 503 states, "*The term of office of the Chairman shall be one calendar year beginning each May and until the appointment of his successor.*" This action was inadvertently omitted from the Commission's May agenda.

On February 18, 2015, the Commission amended section 502 and 503 of its policies relating to election and rotation of commission leadership. It was resolved that leadership should rotate between city and county commission members for terms of one year.

The text of the amendment is attached to this report. Staff requests clarification whether the Commission intended that the member serving as Chair Pro Tem would automatically succeed to the chair position at the end of the chair's one-year term or whether the chair position would be subject to a separate election action.

Given that both Chair and Chair Pro Tem are currently occupied by city members, the Commission has the opportunity to start the city-county rotation with either position.

Staff recommends that the Commission make this clarification prior to appointing new leadership.

Amendment to Policy 502 and 503—
deletions shown in ~~strikeout text~~ and
additions in double underline.

502 **CHAIRMAN**

- 01 Election. The Chairman of the Commission shall be elected by the members thereof by a majority vote of all the members.
- 02 Term. The term of office of the Chairman shall be ~~two years~~ one calendar year beginning each May and until the election appointment of his successor.
- 03 Chair rotation. The chair shall alternate between city and county membership with each successive term. No member representing the current appointing authority may be nominated nor serve as chair.
- 034 Duties. The Chairman shall be the presiding officer of the Commission. He shall preserve strict order and decorum at all meetings of the Commission, state questions coming before the Commission, announce the Commission's decision on all subjects, and decide all questions of order subject, however, to an appeal to the Commission as a whole, in which event a majority vote shall govern and conclusively determine such questions of order. He shall vote on all questions, and on roll call his name shall be called last. He shall sign all directives and contracts approved by the Commission, and may sign Commission resolutions in the absence of the executive officer.

503 **CHAIRMAN PRO TEMPORE**

- 01 Term and Duties. There shall be a Chairman Pro Tempore, whose term of office shall coincide with that of the Chairman and who shall, in the absence of the Chairman, perform all of the functions and duties of the Chairman.
- 02 Election. The Chairman Pro Tempore of the Commission shall be elected by the members thereof by a majority vote of all the members.
- 03 The Chair Pro Tempore position shall alternate between city and county membership, opposite the appointing authority of the chair.

>>Clarification requested for the following policy element:

- 04 Upon completion of a term as Chairman Pro Tempore, that member shall be appointed to serve as the Chair of the Commission.