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**FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCO)  
EXECUTIVE OFFICER'S REPORT**

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AGENDA ITEM NO. 5

**DATE:** August 14, 2019

**TO:** Fresno Local Agency Formation Commission

**FROM:** David E. Fey, Executive Officer 

**BY:** Amanda Graham, Clerk to the Commission

**SUBJECT:** Consider Appointment of new Chair Pro Tempore from City or County Commission Members.

**RECOMMENDATION:** Appoint a City or County Commission member as chair pro tempore to serve until May 2020, in accordance with LAFCo Policy 502 and 503.

**Background**

On February 14, 2015, the Commission amended Fresno LAFCo Policy sections 502 and 503 establishing a rotation of one-year terms between the City and County Commission members for chair and chair pro tempore. The Commission intended that the member serving as chair pro tempore would automatically succeed to the chair position at the end of the chair's one-year term.

On March 14, 2018, the Commission further amended these policy sections to permit the public member to serve as chair or chair pro tempore and to clarify the Commission's intention that the chair pro tempore will automatically succeed to the chair position with the expiration of the current chair's term. (Attachment A.)

In accordance with LAFCo Policy, Chair Santoyo assumed the position as chair at the Commission's January 2019 meeting leaving the chair pro tem position vacant.

Nominations may come from any member of the Commission and the position for chair pro tem shall be elected by a majority vote of all members in conformance with LAFCo Policy.

## Fresno LAFCo Policy 502 and 503

### **502 Chair**

#### **502.01 Election**

The chair of the Commission shall be elected by the members thereof by a majority vote of all the members.

#### **502.02 Term**

The term of office of the chair shall be one calendar year beginning each May and shall be succeeded annually by the chair pro tempore.

#### **502.03 Eligibility**

All members of the Commission are eligible to serve as chair.

#### **502.04 Duties**

The chair shall be the presiding officer of the Commission. The chair shall preserve strict order and decorum at all meetings of the Commission, state questions coming before the Commission, announce the Commission's decision on all subjects, and decide all questions of order subject, however, to an appeal to the Commission as a whole, in which event a majority vote shall govern and conclusively determine such questions of order. The chair shall vote on all questions, and on roll call his name shall be called last. The chair shall sign all directives and contracts approved by the Commission and may sign Commission resolutions in the absence of the Executive Officer.

### **503 Chair pro tempore**

#### **503.01 Term and Duties**

There shall be a chair pro tempore, whose term of office shall coincide with that of the chair and who shall, in the absence of the chair, perform all of the functions and duties of the chair.

#### **503.02 Election**

The chair pro tempore of the Commission shall be elected by the members thereof by a majority vote of all the members.

#### **503.03 Eligibility**

All members not representing the appointing authority of the chair may be nominated and serve as chair pro tempore.

Amended: February 14, 2015, March 14, 2018