

RESOLUTION NO. 163

**FRESNO LOCAL AGENCY FORMATION COMMISSION
FRESNO COUNTY, CALIFORNIA**

**REQUEST AUTHORIZATION FOR DESTRUCTION) AUTHORIZED REQUEST TO
OF FRESNO LAFCO PUBLIC RECORDS) DESTROY PUBLIC RECORDS**

WHEREAS, at its July 9, 2008 hearing, the Commission adopted Policy Section 730 "Destruction of Records" pursuant to Government Code Section 56382 and authorized staff to archive documents dated 1995 through 2003; and

WHEREAS, the Commission may authorize the destruction of original records more than two years old if a photographic or electronic copy of the original record is made and preserved, provided that certain conditions are met.

NOW, THEREFORE, BE IT RESOLVED that the Fresno Local Agency Formation Commission does HEREBY STATE, FIND, RESOLVE, DETERMINE, AND ORDER as follows:

Section #1. This Commission finds that LAFCo Counsel has reviewed the request and the Executive Officer did place on the Commission's agenda an item that described the types of records to be destroyed and identified the years in which they originated.

Section #2. This Commission authorizes the destruction of original proposal files a listed on Attachment A, if a photographic or electronic copy of the original record is made and preserved, provided that the following conditions are met:

- A. Following review by LAFCo Counsel, the Executive Officer places on the Commission's agenda an item that describes the types of records to be destroyed and identifies the years in which they originated, and permission to destroy said records is granted by the Commission.
- B. The records are reproduced on a medium that does not permit additions, deletions, or changes to the original document, or reproduced in compliance with the minimum standards or guidelines, or both, as recommended by the American National Standards Institute or the Association for Information and Image Management.
- C. The device used to reproduce the records is one that accurately and legibly reproduces the original thereof in all details and that does not permit additions, deletions or changes to the original document images.

- D. The reproductions are made as accessible for public reference as the original records were.
- E. A true copy of archival quality of the reproductions shall be kept in a safe and separate place for security purposes.

ADOPTED THIS 13TH DAY OF JULY, 2016, BY THE FOLLOWING VOTE:

AYES: COMMISSIONERS PEREA, SILVA, PARRA, SANTOYO, PACHECO
NOES NONE
ABSENT: NONE

**STATE OF CALIFORNIA)
COUNTY OF FRESNO)**

CERTIFICATION

I, David E. Fey, Executive Officer of the Fresno Local Agency Formation Commission (LAFCo), Fresno County, State of California, hereby certify that the foregoing resolution was adopted by the Commission on the 13th day of June, 2016.



**David E. Fey, AICP, Executive Officer
Fresno Local Agency Formation Commission**

Attachment A

<u>File #</u>	<u>Applicant</u>	<u>Name of Proposal</u>	<u>Date of Action</u>
RSOI-145	Fig Garden Police Protection District	Sphere of Influence Revision	March 8, 2006
RSOI-146	Consolidated Mosquito Abatement District	Sphere of Influence Revision	April 18, 2007
RSOI-147	City of Reedley	Sphere of Influence Revision	April 18, 2007
RSOI-148	North Central Fire Protection District	Sphere of Influence Revision	February 6, 2008
RSOI-149	Fresno County Fire Protection District	Sphere of Influence Revision	February 6, 2008
RSOI-150	City of Mendota	Sphere of Influence Revision	March 5, 2008
RSOI-151	Washington Colony	Sphere of Influence Revision	July 9, 200
RSOI-152	City of Fresno	Sphere of Influence Revision (Aquarius Aquarium)	April 15, 2009
USOI-153	City of Parlier	Sphere of Influence Revision	Withdrawn
RSOI-154	Panoche Drainage	Sphere of Influence Revision	January 12, 2011
RSOI-155	City of Parlier	Sphere of Influence Revision	March 16, 2011
RSOI-156	Waterworks Dis. #18	Sphere of Influence Revision	September 28, 2011
RSOI-157	City of Firebaugh	Sphere of Influence Revision	June 22, 2011
RSOI-158	City of Parlier	Sphere of Influence Revision	August 24, 2011
RSOI-159	City of Clovis & Fresno	Sphere of Influence Revision	April 11, 2012
RSOI-160	City of Reedley	Sphere of Influence Revision	September 5, 2012