

A G E N D A

FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)

JUNE 14, 2017 – 1:30 P.M.

**Board of Supervisors' Chamber - Hall of Records, Room 301, 2281 Tulare Street,
Fresno, California**

COMMISSION MEMBERS

**Robert Silva, Chairman
Sal Quintero, Chair Pro Tem
Nathan Magsig
Daniel Parra
Mario Santoyo**

ALTERNATE MEMBERS

**Michael Lopez
Scott Robertson
(County Alternate Vacant)**

LAFCO STAFF

**David E. Fey, AICP, Executive Officer
George Uc, Senior LAFCo Analyst
Juan Lara, LAFCo Analyst
Amanda Graham, Office Assistant
Kenneth Price, LAFCo Counsel**

LAFCo Office: 2607 Fresno Street, Suite B, Fresno, CA – 93721 - (559) 600-0604 - FAX (559) 495-0655

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- 1. Call to Order and Roll Call**
 - 2. Pledge of Allegiance**
 - 3. Comments from the Public:** Any person wishing to address the Commission on a subject not listed on the agenda may do so at this time. (State your name, address and please keep your comments to three (3) minutes.)
 - 4. Potential Conflicts of Interest:** Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

CONSENT AGENDA

All Consent Agenda items are considered routine in nature and will be enacted by one motion; there will be no individual discussion of these items unless requested (pulled) by a member of the Commission or the public. Any item pulled from the Consent Agenda for discussion will be set aside until after approval of the Consent Agenda. Prior to taking any action the public will be given the opportunity to comment on any consent item. The Consent Agenda will be considered on or about 1:30 p.m.

- 5. Recommendation: Approve A through D by taking the following action:**
 - A. Consider Approval:** Minutes from the regular LAFCo meeting of May 10, 2017.
 - B. Consider Approval:** Experiential Education Agreement between California State University, Fresno and Fresno LAFCo

- C. **Consider Approval:** City of Clovis "Ashlan-Leonard Southeast No. 2 Reorganization." A proposed reorganization consisting of the annexation of 20.9 acres to the City of Clovis and detachment from Fresno County Fire Protection District and Kings River Conservation District for territory located south of Ashlan Avenue between Leonard and Highland Avenues. (LAFCo File No. RO-17-3).
- D. **Consider Approval:** City of Clovis "Gettysburg-Highland Northeast Reorganization." A proposed reorganization consisting of the annexation of 27.14 acres to the City of Clovis and detachment from Fresno County Fire Protection District and Kings River Conservation District for territory located on the northeast corner of Gettysburg and Highland Avenues. (LAFCo File No. RO-17-4).

REGULAR AGENDA ITEMS

6. **Consider Adoption:** Municipal Service Review and Sphere of Influence Update for Clovis Cemetery District.

Recommendation: Adopt the Municipal Service Review update prepared for Clovis Cemetery District and update the District's sphere of influence by taking the actions described in staff's report.

7. **Consider Adoption:** Municipal Service Review and Sphere of Influence Update for Fowler Cemetery District.

Recommendation: Adopt the Municipal Service Review update prepared for Fowler Cemetery District and update the District's sphere of influence by taking the actions described in staff's report.

8. **Consider Approval:** Agreements between Fresno LAFCo and the International City Management Association - Retirement Corporation; and an Amendment of Fresno LAFCo Employee Handbook Section 414.

Recommendations:

- A. Authorize the Chair to execute the following agreements with the ICMA-RC:
- a. Administrative Services Agreement
 - b. Governmental Money Purchase Plan and Trust Adoption Agreement
 - c. Loan Guidelines Agreement; and
- B. Amend section 414 of the Fresno LAFCo Employee Handbook (Exhibit 4)

9. **Consider Approval:** Update of the Fresno LAFCo Financial and Accounting Procedures.

Recommendation: Approve the LAFCo Financial and Accounting Procedures Update.

10. **Consider Approval:** Consulting Services Contract with CoreHR Team for Human Resource and related legal consulting services.

Recommendation: Approve the consulting services agreement.

OTHER MATTERS

11. Executive Officer Comments
12. Commission Comments/Reports

CLOSED SESSION

13. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Officer

ADJOURNMENT

THE NEXT LAFCO MEETING will be held on July 12, 2017, at 1:30 p.m. in the Board of Supervisors' Chamber - Hall of Records, Room 301, Fresno, California.

PLEASE NOTE:

(1) If you are an applicant for, or a participant in, any proceeding on the agenda for a **land use entitlement** and have made **campaign contributions** totaling more than \$250.00 to any member or alternative member of the Commission **within twelve (12) months prior to the Commission considering your application**, please immediately inform the Commission of your contribution. State law **disqualifies** each Commissioner and Alternative Commissioner from participating in and voting on land use entitlement decisions (which include changes of organization and reorganizations) if the Commissioner or Alternative Commissioner has received campaign contributions from (i) an applicant for a land use entitlement, (ii) someone who lobbies the Commission or LAFCo staff regarding an application for land use entitlement, (iii) someone who testifies in person before the Commission regarding an application for land use entitlement, or (iv) someone who otherwise acts to influence the outcome of an application for land use entitlement. State law also prohibits applicants and participants from making campaign contributions to a Commissioner or Alternate Commissioner within three (3) months **after** the Commission's action. If you have any questions regarding these requirements (which are contained in the **California Political Reform Act** Government Code Section 84308 *et seq.*), please feel free to contact LAFCo staff at (559) 600-0604.

(2) In compliance with the Americans with Disabilities Act (**ADA**), if you need special assistance to participate at this meeting, please contact Ms. Amanda Graham, Office Assistant at 559-600-0604. Notification provided a minimum of 48 hours prior to the meeting will enable the Clerk to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

(3) Staff reports prepared for each item listed in this agenda may be viewed at the Fresno LAFCo Website: www.fresnolaftco.org.